



**CONTROLLER EXAMINATION**  
**THE ISLAMIA COLLEGE OF SCIENCE AND COMMERCE**  
**(UGC AUTONOMOUS)**  
**NAAC ACCREDITATION GRADE "A"**

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**Important points for Examinees for appearing in online examination**

1. Ensure stable internet connectivity and noise free calm and suitable environment for appearing in examination.
2. Appearing in Mock test is compulsory.
3. Join the Google link when asked by the Invigilator and keep your cameras ON.
4. At the prescribed time join the examination link by using your login user name and password.
5. You can view the next question only after submitting the response of previous question.
6. After the completion of time allotted for the examination, you will be automatically logged out.
7. During the course of examination don't try to open any other browser, it may disqualify your examination.
8. Don't minimize, close or refresh the browser.
9. Login is possible in only one device, multiple login inactive.
10. After the completion of examination, you can view and take a screen shot of your response sheet.

**Note: - If any of the examinees who have submitted their examination form and are not added in any group are directed to report in the examination cell of the college.**

Sd./

**Controller Examination.**

NO/ICS/Exam \_\_\_\_\_

Dated: \_\_\_\_\_

C.C

- Principal for information.
- In charge IT&SS for necessary action.
- Record.