

**ISLAMIA COLLEGE OF SCIENCE AND COMMERCE,
SRINAGAR, KASHMIR- 190 002**



UGC AUTONOMOUS (NAAC ACCREDITED GRADE-A)



ITUW TSA
NEW DELHI 2024

No. ICS/ 4158-62/F-2/E-33

Dated: 28-10-2024

E-Tender reference No: 02-ICSC of 2024, Dated: 28-10-2024

**E-TENDER NOTICE FOR SUPPLY OF “SUPPLY OF HARD COKE, REJECTION WOOD AND
IRON STOVES ALONG WITH ACCESSORIES”
FOR ISLAMIA COLLEGE OF SCIENCE & COMMERCE, SRINAGAR.**

For and on behalf of the Islamia College of Science and Commerce, Srinagar “Accounts officer, Islamia College of Science and Commerce, Srinagar” invites e-tenders through www.jktenders.gov.in for supply of **“SUPPLY OF HARD COKE, REJECTION WOOD AND IRON STOVES ALONG WITH PIPES”** as per specification mentioned against each item from the registered **dealers/ suppliers / firms / companies** on the terms and conditions laid down in the tender document. The tender document can be downloaded from the website www.islamiacollege.edu.in and www.jktenders.gov.in w.e.f. **28-10-2024 to 09-11-2024 during working hours.**

The tender details and schedules are enumerated as under:

Item Description	Tender Fee	EMD
<ul style="list-style-type: none">HARD COKE GRADE ‘A’, DRY, HANDPICKED AND MOISTURE FREEREJECTION WOOD CHOPPED AND DRY	Rs.500/=	Rs. 10,000/-
<ul style="list-style-type: none">IRON HARDCOKE STOVES 24 GUAGE WITHIRON BEND 3 FEET LONG 28 GUAGE ANDIRON PIPE 3 FEET LONG 25 GUAGE	Rs.500/=	Rs. 5,000/-

Date & Time of release of bid	28-10-2024 (04:00 PM)
Last date for entertaining any clarification/ representation	30-10-2024 (11:00 AM)
Online bid submission start date	30-10-2024 (09:00 AM)
Last date for submission of online bids	09-11-2024 (04:00 PM)
Opening of bids	11-11-2024 (01:30 PM)

Any query/ clarification can be sought through email id on accounts officer@islamiacollege.edu.in within the stipulated time.

The Principal of the College reserves the right to accept or reject the tender(s) or cancel the whole tendering process without assigning any reason thereof.

**Sd/-
Accounts Officer
Islamia College of Science & Commerce,
Srinagar**

E-tender No: 02-ICSC of 2024, Dated: 28-10-2024
FOR “SUPPLY OF HARD COKE, REJECTION WOOD AND IRON STOVES ALONG WITH IRON PIPES”

Detailed instructions to the tenderers:

1. Scope of contract

The bids are invited for Supply of “SUPPLY OF HARD COKE, REJECTION WOOD AND IRON STOVES ALONG WITH IRON PIPES” detailed in schedule of requirement in “Annexure A” needed for Islamia College of Science & Commerce, Srinagar Kashmir.

2. Eligibility criteria

Bidder shall be an importer or an authorized representative/stockiest/distributor/ dealers / suppliers etc. Only those authorized representatives/ stockiest/distributor/ dealers / suppliers etc., shall be permitted to participate in the e-bid who have a letter of authorization/ registration from competent authorities.

3. Bid document cost and EMD

The cost of tender document shall be **deposited in College Account No. 036040500000001**, IFSC Code: JAKA0COLLEG, Jammu & Kashmir Bank, Branch Islamia College, Srinagar.

The bidder has to furnish original of the online payment receipt of Bid Document cost and CDR or EMD with the **original instrument of bid documents in a sealed envelope clearly superscribed as bid for Supply of “SUPPLY OF HARD COKE, REJECTION WOOD AND IRON STOVES ALONG WITH IRON PIPES” with bid reference No. and the name of the bidder and must reach the tender inviting Authority by post / courier by or before scheduled date. No bid shall be entertained after the cut-off date.**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document subject to furnishing of requisite documents (Proof).

4. Forfeiture of bid security

The bid security will be forfeited in the following cases:

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender.
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder.
- c) When he fails to submit samples of quoted items on demand within the prescribed time.
- d) When bidder violates any terms and conditions of the tender documents.

5. Period of validity of bid.

- a) The bid shall remain valid for minimum of 180 days from the date of opening of bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non-responsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of **Six months** from the date of awarding of contract.

7. Submission of bids

The bids are to be submitted online on the e-tender portal (www.jktenders.gov.in). The process of the e-procurement is time stamped and the system can detect time of login of each user including the bidder.

Address for submission of documents: (Islamia College of Science and Commerce, Srinagar Kashmir, J&K)

The list of scanned documents to be up loaded online in PDF format is mentioned below:

1. Format T1 Details of bidder
2. Format T2 Declaration form
3. Certificate of registration from the appropriate Government authority (license) / authorization letter from original manufacturer.
4. Scanned copy of online payment made for cost of tender document and EMD.
5. Authorization Letter of Govt. for supply of tendered item.
6. Copy of pan card.
7. Proof of GST registration.
8. Latest Tax Clearance Certificate.
9. Earnest money involved in the quantities of the quoted items in the shape of CDR pledged to Accounts Officer, Islamia College of Science and Commerce, Srinagar Kashmir.
- 10. *Non-black listing undertaking on non-judicial stamp paper that they nor their principal dealer/suppliers have been blacklisted by any Government Departments/Institutions other organizations.***

8. Award of contract

- a) The contract will be awarded to the lowest evaluated responsive bidder. In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them. In case L1 bidder fails to execute the contract/ supply the items, it will be re-tendered.
- b) Successful bidder has to submit sample in the College before placing supply orders.
- c) The successful bidder has to supply the material within the stipulated time as directed by the college subject to the examination and verification of material by the designated committee of the college. In the event of failure, the EMD of the supplier shall be forfeited.
- d) Non availability of stocks on the part of supplier shall lead to cancelation of supply order as well as forfeiture of EMD.
- e) The quantity mentioned in the tender document may increase or decrease and is subject to actual requirement by the college.

11. Performance security

The EMD of success bidders L1 shall be retained as performance security and shall be returned only after successful completion of the contract.

9. Payments

- No advances payments towards cost of items will be made to the bidder.
- The bidder must undertake that the continuity of the supplies to the Islamia College of Science and Commerce, Srinagar Kashmir shall be maintained even in case there is delay in the payments by Islamia College of Science and Commerce, Srinagar Kashmir and as due to delay in release of funds by the Union Territory of Jammu and Kashmir.

10. Rate–Revision:

Successful bidders shall not be entitled for any rate–revision of price for any reason except Govt. levies which become applicable after finalization of rates along with adequate Documentary proof thereof.

11. Penalties:

In the event of the agency failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State UT take recourse to all or any of the following penal action against defaulted agency:

- a. Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- b. For delay in supply of items beyond stipulated delivery period of supply order, Institute may accept the supplies after imposing penalty as per following.
- c. First extension up to 03 days or part there of @ 3% of the delayed supply.
- d. Second extension up to 07days @ 5% of the delayed supply.
- e. In case of delay beyond a week, supply shall be arranged from alternative sources.
- f. In case of default the Institute will have to procure the ordered items from the open market/another party at the firm's risk and expenses under Risk Purchase clause.
- g. Forfeit the Security Deposit/Earnest Money and/or
- h. Recover the amount of the loss caused by the damage, failure or default (including the consequential damages) as may be determined by the Institute.

12. Special Terms and Conditions for Tenderers.

- a. The "SUPPLY OF HARD COKE, REJECTION WOOD AND IRON STOVES ALONG WITH IRON PIPES" are to be supplied at Islamia College of Science and Commerce, Srinagar Kashmir and door step delivery without any extra cost within the time line specified in the supply order or given by designated committee.
- b. Items should be supplied within 15 (fifteen) days from the placement of orders failing which orders are liable to be cancelled and EMD will be forfeited.
- c. Rates quoted must be FOR College stores inclusive of all Taxes loading unloading and carriage etc.
- d. The Security deposit of the successful selected tenderer L1 may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
- e. The order will stand automatically cancelled after a delay period equivalent to double the stipulated period.
- f. In case of cheating by charging more than actual price, the firm can be blacklisted can lead to forfeiting of performance security deposit or both.
- g. If approved suppliers fails either to supply the goods of the prescribed specification or to deliver the goods within the specified period. The Principal of the College shall be at liberty to arrange supplies either through Earnest money Deposits and other deposits if any available within the Department shall be retained to make good any loss or extra cost incurred by the department in procurement to those supplies besides blacklisting the defaulters.
- h. In case of supplies made during the purchase period under reference on cheaper rates to any other Government Institution/ Department in the UT, the difference of the cost shall be recovered proportionately.

13. Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Srinagar only.

17. The weighment of hard coke and rejection wood shall be made under the supervision of the College Purchase Committee at registered Dharam Kanta.

Sd/-
Accounts Officer,
Islamia College of Science & Commerce, Srinagar